

PPM49 IMPORTANT INFORMATION
(Travel Card)

FOR OFFICIAL STATE TRAVEL BUSINESS PURPOSES ONLY.

Note: The corporate travel cards does include a \$250 retail purchase limit (per monthly cycle) to assist employees who may incur a necessary retail charge while in travel status for official state business.

Personal use for any other reason on the state travel card may result in disciplinary action.

S1502. Definitions

Corporate Travel Card

Controlled Billed Account (CBA)

S1505 State Issued Travel Credit Cards / CBA Accounts

A. Use.

B. Liability